

MINUTES OF MEETING  
FOUNDERS RIDGE  
COMMUNITY DEVELOPMENT DISTRICT

The Founders Ridge Community Development District Audit Committee met Wednesday, May 26, 2021 at 12:12 p.m. in the Minneola City Hall, 800 N. U.S. Highway 27, Minneola, Florida.

Present were:

Aaron Blake  
Joe Zagame  
Darby Shields  
George Flint  
Tucker Mackie *by telephone*  
Robert Zebro  
Joan Manganaro

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Flint called the Audit Committee to order and called the roll.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

There being none, the next item followed.

**THIRD ORDER OF BUSINESS**

**Audit Services**

**A. Approval of Request for Proposals and Selection Criteria**

Mr. Flint stated this is our standard RFP we typically issue for auditing services. We are asking them to provide five years of pricing and the board would enter into one-year engagements, but we would be able to lock in five years of pricing. The selection criteria are laid out for the District, the only distinction is you could choose to exclude price as one of the criteria or include it; we recommend you include it because the services are price sensitive. You can modify the weighting of those criteria as well, right now we have them evenly weighted.

On MOTION by Mr. Blake seconded by Ms. Shields with all in favor the selection criteria was approved.

**B. Approval of Notice of Request for Proposals for Audit Services**

Mr. Flint stated next is the form of the notice that will run in the newspaper and we are asking that the responses be back by July 12<sup>th</sup> so we will have those at the meeting later that month.

On MOTION by Mr. Blake seconded by Ms. Shields with all in favor the notice for the request for audit proposals was approved.

**C. Public announcement of Opportunity to Provide Audit services**

Mr. Flint stated we will publicly announce the opportunity for any qualified firms to provide a proposal in accordance with the RFP that was just approved.

On MOTION by Mr. Blake seconded by Ms. Shields with all in favor the Audit Committee meeting adjourned at 12:14 p.m.



Secretary/Assistant Secretary



Chairman/Vice Chairman